

CUSTOMER REQUEST FORM

Customer name: _____

Customer reference: _____

Mobile: _____ E-mail: _____

Property details: _____

Date: _____ Request no: _____

Type of request:

Copies of:

- Cheques Developer Contracts Developer Receipts
 Other _____

Letters (chargable):

- Sublease approval Cheque books from bank N.O.C. (DEWA, Etisalat, etc) Liability letter
 Other _____

Refund of:

- Arrangement fee Profit cheque Management fee Monthly installment
 Other _____

Early payment (chargable):

- Full settlement Partial settlement

Amount (if partial): _____

Reason for early payment: _____

Proposed date of settlement: _____

Name and signature of channel in-charge: _____

Other requests:

Customer signature: _____

For official use only:

Name and signature of service officer:

Name _____

Signature _____

Date of submission to operations department: _____

Name and signature of operations officer:

Name _____

Signature _____

Request executed on (date) _____

For early payment:

Principal (AED): _____

Profit (AED): _____

Total amount (AED): _____ As on (Date): _____